

Ministry of Higher Education and Scientific Research
Scientific Supervision and Evaluation Authority
Quality Assurance and Academic Accreditation Department
Accreditation Department



Academic Program and Course Description Guide

2025-2026

Introduction:

An academic program is defined as an integrated educational system comprising a coordinated and systematically structured set of courses. It is founded upon a series of educational procedures and learning experiences articulated in clearly defined course components. This structured framework aims to develop and refine students' cognitive and practical competencies, thereby ensuring the preparation of graduates equipped with the requisite skills to meet labor market demands and adapt to its evolving dynamics. The program undergoes annual review and evaluation through systematic internal and external quality assurance mechanisms, including the external examiner system, in order to uphold quality standards and ensure continuous improvement.

The academic program description constitutes a foundational reference document that provides a concise yet comprehensive overview of the program's principal characteristics and core components. It outlines the targeted skills and intended learning outcomes in alignment with the program's approved strategic objectives. The significance of this description lies in its role as a cornerstone in the process of obtaining program accreditation, in addition to serving as a regulatory framework guiding faculty performance. It is prepared collaboratively by the teaching staff under the supervision and coordination of the scientific committees within the respective academic departments.

This second edition of the guide presents an updated description of the academic program, reflecting a thorough revision of the previous edition's components in light of recent developments in the Iraqi educational system. The update includes the presentation of the program in its conventional formats (annual or semester-based systems), as well as the adoption of the standardized academic program description model circulated pursuant to the Studies Department's letter No. T M3/2906 dated 3 May 2023, particularly with regard to programs that adopt the Bologna Process as a foundational framework for their academic structure.

In this context, we emphasize that the careful preparation of academic program and course descriptions constitutes an institutional imperative to ensure the quality of educational performance, the systematic conduct of the teaching and learning process, and the achievement of outcomes characterized by efficiency and alignment with national and international standards.

Concepts and Terminology:

Academic Program Description: The academic program description provides a brief summary of its vision, mission, and goals, including an accurate description of the targeted learning outcomes according to specific learning strategies.

Course Description: It provides a concise summary of the most important characteristics of the course and the learning outcomes expected of the student to achieve and demonstrate whether he or she has made the most of the available learning opportunities, as it is derived from the program description.

Program Vision: An ambitious vision of the future of the academic program to be a cutting-edge, inspiring, stimulating, realistic and viable program.

Program Mission: Briefly outlines the goals and activities needed to achieve them, and outlines the program's development paths and directions.

Program Objectives: These are phrases that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

Curriculum Structure: It is all the courses/subjects included in the academic program according to the approved learning system (quarterly, annual, Bologna process), whether they are a requirement (ministry, university, college and scientific department) with the number of credit hours.

Learning Outcomes: A compatible set of knowledge, skills, and values that the student has acquired after the successful completion of the academic program, and the student must define the learning outcomes of each course in a way that achieves the goals of the program.

Teaching and Learning Strategies: These are the strategies used by the faculty member to develop the students' teaching and learning, and they are plans that are followed to reach the learning goals. It describes all classroom and extra-curricular activities to achieve the learning outcomes of the program.

Academic Program Description Form

University Name: Al-Zahra University for Women

Faculty/Institute: College of Education

Scientific Department: Department of English

Academic or Professional Program Name: Bachelor of Human Sciences

Final Certificate Name: Bachelor

Curriculum: Annual

Description Preparation Date: 1/10/2025

Description Fill Date: 1/10/2025

Signature:



Head of Department Name:

Prof. Dr. Qasim Obayes Doaim

Date: 1/10/2025

Signature:



Scientific Associate Name:

Asst. Prof. Nihad Kudhair Abbass

Date:

The document is checked by:

Department of Quality Assurance and University Performance

Director of the Quality Assurance and University Performance Department:

Asst. Prof. Dhaifulla Z. Harbi

Date: 1/10/2025



Approval of the Dean
Prof. Dr. Eman S. Bhaya

1-10-2025

1. Program Vision

The academic program at the College of Education –University of Kufa aspires to consolidate leadership and excellence in the constructions and advancement of knowledge, and to foster the development of educational thought within rigorous scholarly frameworks and comprehensive quality standards across teaching, research, and community service. The program is grounded in an integrated academic system dedicated to developing competencies and refining skills, thereby ensuring the preparation of graduates capable of meeting labor market demands and keeping pace with contemporary intellectual and professional transformations. Furthermore, the program draws upon the rich scholarly and civilization heritage of the Holy City of Karbala, strengthening the College's position as a leading academic institution committed to achieving effective competitiveness at the local, regional, and international levels, in doing so, it aligns with the objective of sustainable development while addressing societal needs and future aspirations.

2. Program Mission

Working to prepare and graduate leading scientific competencies in the field of English language learning and in developing the knowledge stock in the field of general linguistics in the service of the local, regional and international community, as well as training and refining students' minds scientifically and cognitively, emphasizing social and cultural values and responding to the requirements of the local market.

3. Program Objectives

- 1- To prepare competent teaching staff specialized in teaching the English language to students at the intermediate and secondary levels throughout Iraq.
- 2- To prepare qualified researchers by equipping them with essential knowledge in English Language and Linguistics.
- 3- To qualify students for enrollment in postgraduate studies (Master's degree) in the English language teaching, Methods of teaching, Linguistics, Literature and Translations.
- 4- To enable students to acquire and develop the core language skills – listening, speaking, reading, and writing-necessary for effective English language instructions.
- 5- To equip students with diverse and contemporary methodologies for teaching English as a foreign language, ensuring their ability to apply these approaches with high professional competence and distinction.

4. Program Accreditation

None.

5. Other External Influences

The instructions provided by the Ministry of Higher Education and Scientific Research.

6. Program Structure

Program Structure	No. of Courses	Credits	Percentage	Notes
The requirements of the institution	5	14	12%	-
The requirements of the College	8	32	19%	-
The requirements of the Department	29	117	69%	-
Summer Training				None

7. Program Description

Stage	Course Code	Course Name	Hours	
			Theoretical	Practical
First	Gr101	Grammar	3	-
	Ph106	Pronunciation	2	\
	Li111	An Introduction to English Literature	3	-
	Cn121	Listening and speaking	2	1
	Co116	Reading	2	-
	Wr116	Writing	2	1
	AL105	Arabic	2	-
	ES107	Educational Psychology	2	-
	C107	Computer	1	1
	FE102	Foundations of education	2	-
	HRD106	Human rights	1	-
Total			23	
Second	Gr201	Syntax and Morphology	3	-
	Ph201	Phonetics and Phonology	2	\
	Co216	Advanced Reading	1	\
	Wr216	Academic Writing	1	\
	Dr226	Drama	3	-
	Na211	Short story	2	-
	Po231	Poetry	2	-
	Re221	Listening and speaking	1	\
	ELT208	Methods of ELT	2	1

	AD٢١٨	Adult education	2	-
	CDBP220	Baath Crimes	2	-
	C217	Computer	1	١
	218AL	Arabic	2	-
Total			29	
Third	Gr301	Grammar	٣	-
	La306	Linguistics	٣	-
	Wr316	Writing	١	١
	Cn321	Listening	١	١
	No311	Novel	٣	-
	Dr326	Drama	٣	-
	Po336	Poetry	٢	-
	Te336	Curricula	٢	-
	PGEG326	Educational Guidance	٢	-
Total			23	
Fourth	Gr401	Grammar	٣	-
	La406	Linguistics	٣	-
	No411	Novel	٣	-
	Dr426	Drama	٣	-
	Po431	Poetry	٢	-
	Cr416	Translation	١	١
	La406	Listening	١	١
	Gr436	Assessment	٢	-
	Ap441	Observation	-	٣
	-	Graduation Research	-	٢
Total			25	

8. Expected Learning Outcomes:

Knowledge

- A1. Keeping pace with the development of modern methods of learning and teaching the English language
- A2. Attention to the practical aspect
- A3- Paying attention to the audio, visual and written aspects to provide English language learners

Skills	
General and transferable skills (other skills related to employability and personal development):	
B1- The skill of successful communication linguistically with others	
B2- The skill of successful exchange of linguistic information	
B3- The skill of dealing with others with tact	
B4- The skill of dealing with the highest and lowest linguistically and behaviorally	
Professional Values	
C1- Tests by the teacher (oral and written)	
C2 - Assessment by the student himself	
C3- Student Peer Evaluation	

9. Teaching Strategies and Learning Strategies
1. Explain the scientific material to the students in detail
2. Participation of students in dialogue discussions to retain speaking skills
3. Peer-to-peer learning
4. Active learning
5. Inverse Question Strategy

10. Evaluation Methods
Presentation of lectures, daily, monthly, and final exams, blended learning and sometimes other methods regarding the materials (which contains the theoretical and practical sides).

11. Faculty					
Faculty Members					
Academic Rank	Specialization		Skills required	No. of Faculty Members	
	Major	Special		Staff	Lecturer
Prof. Dr.	English/ Linguistics	Comparative Linguistics	-	1	0
Lect. Dr.	English/ Linguistics	Cognitive Linguistics and Critical Stylistics	-	0	3
Lect.	English/ Linguistics	Linguistics	-	1	0
Asst. Lect.	English/ Linguistics	Linguistics	-	5	0
Asst.	English/	English	-	3	1

Lect.	Literature	Literature			
Asst. Lect.	English/ Linguistics	Teaching Methods	-	5	0

12. Professional Development

Mentoring new faculty members

- 1- Introducing the vision, mission, and objectives of the academic program and the expected learning outcomes.
2. Clarify the structure of the program and the courses, and the approved teaching and evaluation mechanisms.
- 3- Review the instructions of the Ministry of Higher Education and Scientific Research, the university's regulations, and quality controls and academic accreditation.
4. Participate in the scientific meetings of the department and the relevant committees to ensure academic interaction and institutional integration.
- 5- Providing academic and administrative support through experienced faculty members in order to enhance the quality of teaching and research performance.
- 6- Making sure of implanting all skills, the speaking skill is vitally crucial for communicating with others, via presenting lectures. This should be done by all staff members.

Faculty Professional Development

- 1- Developing the student's ability to communicate successfully in English.
- 2- Developing the student's ability to use various teaching methods in teaching the English language.
- 3- Developing the student's ability to write scientific research in its three specializations.
- 4- Developing the student's ability to use various language skills in daily social communication.
- 5- Keep tracking and following up-to-date with AI Tools and employ it for teaching skills.

13. Admission Criteria

Acceptance is constructed by the Ministry of Higher Education and Scientific Research.

14. The Significant Sources of Information about the Program

- 1- The website of the college and the university
- 2- University Directory
- 3- The most important books and resources of the department
- 4- Make a questionnaire to get positive results about the program

15. Program Development Plan

1. Periodically reviewing the program vocabulary and courses in line with the requirements of the labor market and the recent developments in the English language specialization and its teaching methods.
2. Develop adopted teaching and learning strategies, with a focus on active learning, peer-to-peer learning, and effective use of modern technologies.
- 3- Enhancing students' research and linguistic abilities by updating assessment methods and linking them to learning outcomes.
4. Supporting the professional development of faculty members through courses, workshops, and scientific activities.
- 5- Conducting feedback for students and graduates in improving the performance of the program and ensuring the sustainability of its quality.
- 6- Consulting others for making a presentation for its usefulness.

Curriculum Skills Outline																
General Information				The required learning outcomes from the program												
Stage/ year	Course code	Course Name	Essential/ optional	Knowledge				Skills				Values				
				A1	A2	A3	A4	B1	B2	B3	B4	C1	C2	C3	C4	
First/ 2026	Gr101	Grammar	Essential	✓				✓					✓			
	Ph106	Pronunciation	Essential	✓				✓					✓			
	Lit111	Literature	Essential	✓				✓					✓			
	Cn121	Listening	Essential	✓				✓					✓			
	Co116	Reading	Essential	✓				✓					✓			
	Wr116	Writing	Essential	✓				✓					✓			
Second/ 2026	Gr201	Grammar	Essential		✓				✓					✓		
	Ph201	Pronunciation	Essential		✓				✓					✓		
	Re221	Listening	Essential		✓				✓					✓		
	Co216	Reading	Essential		✓				✓					✓		
	Wr216	Writing	Essential		✓				✓					✓		
	Po231	Poetry	Essential		✓				✓					✓		
	Dr226	Drama	Essential		✓				✓					✓		
	Na211	Short story	Essential		✓				✓					✓		
Third/ 2026	Gr301	Grammar	Essential			✓				✓					✓	
	La306	Linguistics	Essential			✓				✓					✓	
	Cn321	Listening	Essential			✓				✓					✓	
	Te336	Curriculum	Essential			✓				✓					✓	
	Dr326	Drama	Essential			✓				✓					✓	
	Wr316	Writing	Essential			✓				✓					✓	
	No311	Novel	Essential			✓				✓					✓	
	Gr401	Grammar	Essential				✓					✓				✓
Fourth/ 2026	La406	Linguistics	Essential				✓						✓			✓
							✓						✓			✓

